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Bulletin Number 22139BR

Type of Recruitment Open Competitive Job Opportunity

Department Parks and Recreation

Position Title PAINTER SUPERVISOR

Additional Title APPLICATIONS MUST BE FILED ON-LINE. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN-PERSON WILL NOT BE ACCEPTED.

Exam Number D6982D

Filing Type Standard

Filing Start Date 07/16/2013

Filing End Date 08/07/2013

Filing End Time 5:00 pm PST

Salary Type Monthly

Salary Minimum 5216.21

Salary Maximum 5216.21

Benefits Information **Represented Employees**
 • Cafeteria Benefit Plan • Defined Contribution Retirement Plan • Deferred Compensation & Thrift Plan • 11 Paid Holidays • Generous Vacation and Sick Leave Benefits • Flexible Work Schedules

Position/Program Information Heads a painting section comprised of eight to thirty journey-level and sub-journey-level positions; or is first assistant to a higher-level painter supervisor in charge of a painting section. Positions allocable to this class typically report to a higher level crafts manager, and are characterized by their responsibility to provide administrative and technical supervision, on a regular basis, to a crew of painters and sign design personnel. Incumbents must have a thorough knowledge of general painting work and the ability to exercise the basic principles of supervision.

Essential Job Functions

- Directs, supervises and inspects the work of painters, apprentices, helpers and sign design personnel;
- Plans interior and exterior painting and sign design projects; and coordinates activities with other crafts and operating units;
- Lays out jobs and estimates labor and material requirements;
- Determines work methods and types of materials to be used;
- Advises superiors concerning specifications for painting work in construction and alteration projects performed under contract;
- Ensures that safety regulations and safe work practices are observed;
- Makes periodic inspections of painting equipment;
- Orders and maintains a stock of materials and supplies;
- Supervises the maintenance of tools and equipment;
- Supervises the maintenance of work records;
- Supervises the removal/abatement of lead paint;

	Uses a computer to track work progress;
	Drives automotive equipment to and from work sites.
Requirements	SELECTION REQUIREMENTS: Four years' of paid journey-level* experience in painting work.
	Vision: Keen color perception.
Physical Class	Physical Class II – Light: Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking may be involved.
License(s) Required	** A valid California Class C Driver License.
Desirable Qualifications	Knowledge and experience designing signage using computer graphic design software such as Gerber, Corel, and/or Adobe programs including plotters and printers.
Special Requirement Information	<p>* Journey-level painting experience is independent work that requires extensive knowledge of the craft such as professional preparation, finishing and /or refinishing of interior and exterior surfaces, trimmings, and fixtures of buildings and other structures.</p> <p>** License Information: Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles before being appointed. A copy of your driving record must be presented at the time of appointment. License must not be suspended, restricted, or revoked. AN APPLICANT WHOSE DRIVING RECORD SHOWS FOUR OR MORE MOVING VIOLATIONS WITHIN THE LAST TWO YEARS WILL NOT BE APPOINTED.</p> <p>If you are unable to attach required documents, you may fax them to (213) 386-6620 within five (5) days of filing on-line or by 5:00 p.m., PST, on the last day of filing, whichever comes first. Please include your Name, the Exam Number, and the Exam Title on faxed documents.</p>
Examination Content	<p>This examination will consist of an oral interview weighted 100%. The oral interview will evaluate knowledge, experience, personal relations, Desirable Qualifications, and supervision.</p> <p>Applicants must meet the Selection Requirements and achieve a passing score of 70% or higher on the exam in order to be placed on the eligible list.</p>
Special Information	<p>FINGERPRINTING AND SECURITY CLEARANCE:</p> <p>Employment is subject to security clearance which may include fingerprinting. Any false statement or omission of material fact may cause forfeiture of employment rights. Information presented on employment applications, resumes and during the examination process is subject to verification.</p>
Vacancy Information	<p>The current vacancies are located throughout the Department of Parks and Recreation.</p> <p>The resulting eligible list for this examination will be used to fill vacancies within the Department of Parks and Recreation.</p>
Eligibility Information	The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.
Available Shift	Day
Application and Filing Information	APPLICATIONS MUST BE FILED ON-LINE ONLY. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN-PERSON WILL NOT BE ACCEPTED.

Go to <http://www.lacounty.gov/> and click the "View job opportunities" link.

All information is subject to verification.

Fill out your application and Job Specific Questionnaire (if any) completely. Provide any relevant education, training, and experience in the spaces provided so we can evaluate your qualifications for the job.

INSTRUCTIONS FOR FILING ONLINE:

Applicants must apply online by clicking on the link above or below this bulletin that reads, Apply to Job , so you can apply online and track the status of your application and get notified of your progress by mail. Please include your Name, the Exam Number, and the Exam Title on faxed documents.

SOCIAL SECURITY NUMBER:

All applicants must enter a valid social security number at the time of filing. Entering anything other than a valid social security (.e. 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

COMPUTER AND INTERNET ACCESS AT LIBRARIES:

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

NO SHARING OF USER ID AND PASSWORD:

All applicants must file their application online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

ADDITIONAL INFORMATION REGARDING ONLINE FILING:

The acceptance of your application depends on whether you have clearly shown that you meet the **REQUIREMENTS**. Please fill out the application completely and correctly to receive full credit for any related education, training, and job experience. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed and number of credits and/or certificates earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information supplied by applicants is subject to verification. Applicants may be rejected at any stage of the selection process.

We must receive your application and Job Specific Questionnaire (if any) by 5:00 p.m., Pacific Time, on the last day of filing.

Note: If you are unable to attach required documents, you may fax them to (213) 386-6620 within five (5) days of filing online or by 5:00 p.m., PST, on the last day of filing, whichever comes first.

We may reject your application at any time during the selection process.

County of Los
Angeles
Information

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)

OR

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name	Human Resources Office
Department Contact Phone	(213) 738-2995
Department Contact Email	info@parks.lacounty.gov
ADA Coordinator Phone	(213) 738-2970
Teletype Phone	(213) 427-6118
California Relay Services Phone	(800) 735-2922
Job Field	Building Crafts/Facilities Maintenance
Job Type	Skilled Craft Workers

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